

NEL [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]



OBJECTIVE

To work as an entry level engineer in an organization, where I can gain extensive knowledge that will help me in building my career in this field.

PERSONAL INFORMATION

Age	:	[REDACTED]	Date of Birth	:	[REDACTED]
Gender	:	[REDACTED]	Status	:	[REDACTED]
Height	:	[REDACTED]	Weight	:	[REDACTED]
Citizenship	:	[REDACTED]	Religion	:	[REDACTED]

COMPETENCIES

- Ability to work independently
- Good teamwork spirit
- Knowledge in cost estimation discipline
- Sense of confidentiality
- Good written, verbal communication skills
- High sense of responsibility

EDUCATIONAL ATTAINMENT

Degree : Bachelor of Science in Civil Engineering :
School [REDACTED]
Date : [REDACTED] (2010 – 2015)

CERTIFICATION

- **Technical Drafting NC II**
TESDA
December 2019
- **Licensed Civil Engineer**
Certified by Professional Regulatory Commission
May 2017
- **Certificate of Eligibility (Professional)**
Certified by Civil Service Commission
October 2015

TECHNICAL SKILLS

- Microsoft Office
- Quantity Take-Off
- Cost Estimation
- Planswift
- AutoCAD 2D
- STAAD.Pro V8i (Basic)

PROFESSIONAL EXPERIENCE

Engineer I

Sumulong St., Brgy. San Juan, Morong, Rizal, Philippines

January 2021 - PRESENT

- Preparation of Plans for proposed infrastructure projects.
- Preparation of Structural Analysis for proposed projects.
- Preparation of Technical Reports, Scope of Works and Cost Estimation for the proposed projects.
- Preparation of Detailed Estimate and Bill of Quantities.
- Evaluation of the Bidding Documents submitted to the Bids and Awards Committee for the proposed infrastructure projects.
- Ocular inspection, Investigation, Verification of Site for Proposed Projects.
- Preparation of Progress Billing for all of the on-going infrastructure projects.
- Assist in the preparation of Land Use Development and Infrastructure Plan of the University.
- Member of the Technical Working Group under the Bids and Awards Committee.
- Chairman of the Inspection team for all the infrastructure projects of the University.

Project Assignment

- Campus Improvement for Student Services (Rehabilitation of Comfort Rooms and Lavatory Facilities) at University of Rizal System Antipolo, Angono, Binangonan, Cainta, Cardona, Morong, Pililla, Rodriguez, Tanay and Taytay Campus. (Php 19,000,000.00)
- Establishment of Dormitory and Business Center at University of Rizal System Antipolo, Morong and Tanay Campus. (Php 43,000,000.00)
- Health and Wellness Center at University of Rizal System – Morong Campus (Php 25,000,000.00)
- Construction of Model University Resilient and Smart Building at University of Rizal System – Morong Campus (Php 9,765,000.00)
- Construction of Perimeter Fence at University of Rizal System – Tanay Campus. (Php 4,000,000.00)

Engineer I

Ynares Center Complex, Circumferential Road, Brgy. San Roque, Antipolo City, Rizal, Philippines

July 2018- December 2020

- Preparation of Bill of Materials. Preparation of Plans. Site Inspection. Ocular inspection,
- Investigation, Verification of Site for Proposed Government Projects. Preparation of
- Technical Reports, Scope of Works and Cost Estimation for the proposed projects.
- **Quantity Surveyor/QA Engineer**

██████████
 83 Bldg, West Ave., Quezon City, Metro Manila, Philippines
 July 2017- July 2018

- Integrate and review all disciplines estimate to complete cost estimation
- Review and understand project bid documents including plans, specifications, all related bid bulletin and addenda and other relative correspondence.
- Analyze blueprints and other construction plans to prepare time, cost, materials and labor estimates.
- Perform quantity take-offs for precast concrete products such as wall panels, girders, piles, tunnel and glass fiber reinforced concrete and general construction (integrated precast system with cellular lightweight concrete walls)
- Prepares detailed unit estimates, bill of quantities and direct cost analysis.
- Review material and labor requirements to decide whether it is more cost effective to produce or purchase components.
- Organize, collect, compare, analyze, update and maintain database of historical information for estimation use.

Site Engineer

██████████
 83 Bldg, West Ave., Quezon City, Metro Manila, Philippines
 June - September 2016

- Ensures implementation of quality procedures and technical specifications of the project.
- Conducts inspection & established reports for all incoming materials in conformance to the project specification to be use at site.
- Manage and monitor progress to ensure timely completion of projects
- Study drawings and specifications, highlighting discrepancies for decision making
- Coordinates and oversees quality control of sub-contractors scope of works based on architectural specification and plans.

Project Assignment

- Fame Residences
- Putatan Water Treatment Plant

SEMINARS ATTENDED

Government Procurement Reform Act (R.A. 9184) and its Revised IRR and Updates
 Via Zoom Webinar conducted by Association of Government Internal Auditors, Inc.
 October 13 – October 15, 2021

44th PICE National Convention and Technical Conference
Integrating Advanced and Digital Technology in Building Infrastructure
October 29- October 31, 2018

PUP Aggregates Seminar
AutoCAD Tutorial 2012
November 22- December 13, 2012

7th Annual Civil Engineering Talk
UPGRADE: Redefining Designs and Strengthening Foundations through Civil Engineering
Innovations

[REDACTED]
July 28, 2012

PICE PUP General Assembly and Oath Taking Ceremonies
ConvergenCE 1112: Uniting Potentials, Redirecting Values, Aiming One Goal

[REDACTED]
November 26, 2011

National Civil Engineering Symposium 2010

[REDACTED]
September 2, 2010

AFFILIATION

PICE- Rizal Chapter
October 2018- Present

PICE- ACES PUP Chapter

[REDACTED]
August 2010- Present

CHARACTER REFERENCE

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED] [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

*I hereby certify that the information written above is true and correct to the best of my
knowledge and belief.*

NEL

[REDACTED]
Applicant Signature