



## CONTACT

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# EDUCATION

Bachelor of MarketingManagement 2012 - 2015 (3<sup>rd</sup> Undergraduate)

## SKILLS

- · Management Skills
- Creativity
- Analytical
- Negotiation
- · Critical Thinking
- Leadership

# LANGUAGE

English

**Tagalog** 

#### ABOUT ME

I'm into details and more on critical thing entry-level Customer Service and Quality Analyst with practical experience in customer engagement through voluntary roles and work placements. I'm skilled at telephone and face-to-face communication. I'm eager to leverage these abilities in a dynamic environment.

## EXPERIENCE

Quality Analyst

2023 - 2025

- · Auditing Calls.
- Creating site reports when it comes to agent metrics.
- Facilitating product and process when it comes to the site performance.

**Customer Service Agent** 

2022 - 2023

- Taking Inbound Calls.
- Resolving Customer's concern in a timely manner.
- · Meeting the monthly metrics goals.

**Customer Service Agent** 

2021-2022

- Manage website and customer's account through troubleshooting.
- Walking through the customer on their streaming application.

## HIGHLIGHT

- Top Quality for three months (February, May & June 2024)
- Top Customer Service Representative (December, January & February 2023)
- · Took Leader ship seminars (Identifying Behaviors, Coaching, and Grow)